

Transcript Release Form

To the Parent/Guardian: Please complete and sign this section of the form and send to your child's current school. An official report/transcript is required to complete the application file. Please request that the school return this form, along with all stated materials, directly to The Chicago Academy for the Arts at the address below or email at admissions@chicagoartsacademy.org (In some cases it may be necessary to send an additional copy of this form to a previous school if your child has recently attended multiple schools.) I authorize the release of a copy of official school records, including:

- Grade report cards
- IEP/504 Plan (if applicable)
- Attendance reports
- And standardized test scores

for _____. I understand that these materials will be part of the permanent file if my child is admitted to The Chicago Academy for the Arts, and that all information will remain confidential.

Current School: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

=====

Print Name of Registrar/School Official: _____

Signature of Registrar/School Official: _____